



# SMALL BUSINESS WORKSHOP



## THIS WORKSHOP IS FOR

Small and minority construction trades based businesses that are interested in the following topics as explained from a general contractor perspective:

- Importance of the qualified designation of Leon County Schools Small Business Enterprise and Leon County/City of Tallahassee OEV
- Leon County Schools SBE qualification form
- How to properly submit your bid for the W.T. Moore Elementary School Classroom Redesign Project bidding on April 26th, 2023.

**April 12, 2023**  
**5:00 PM – 6:00 PM**

**RAM Construction**  
**20 RAM Blvd.**  
**Midway, FL 32343**

In conjunction with



**Department of Small  
Business Enterprise**



**BIG BEND**  
MINORITY CHAMBER  
OF COMMERCE

# SMALL & MINORITY BUSINESS WORKSHOP

## What agencies can help me with SBE or WMBE qualifications:

- **Small Business Development Center at Florida A&M University**  
WEBSITE: <http://www.sbdcfamu.org/>
- **Big Bend Minority Chamber of Commerce (Heath is an advisor to the board)**  
WEBSITE: <http://mybbmc.org/>
- **DMS Office of Supplier Diversity**  
WEBSITE: [http://www.dms.myflorida.com/agency\\_administration/office\\_of\\_supplier\\_diversity\\_osd/events](http://www.dms.myflorida.com/agency_administration/office_of_supplier_diversity_osd/events)
- **Leon County Schools Department of Small Business Enterprise**  
WEBSITE: <http://leonschools.schoolwires.net/Page/939>
- **Leon County/City of Tallahassee Office of Economic Vitality (OEV)**  
WEBSITE: <https://oevforbusiness.org/diversity-economic-inclusion/certification/>

# SMALL & MINORITY BUSINESS WORKSHOP

## What agencies can I sign up with as an SBE or WMBE qualifying firm:

### COUNTY

- Leon County and the City of Tallahassee
- Leon County Schools



### STATE

- Florida Department of Management Services (DMS)
- Florida Department of Transportation – Must also complete FDOT prequalification



### FEDERAL

- US Small Business Administration
- SBA HUB Zone – Statewide Historically Underutilized Business



# SMALL BUSINESS WORKSHOP

## What is the advantage of being an DBE designated firm:

### COMMUNITY

- Makes a social impact in your community by showing other small/minority businesses or even individuals that you can start and run a small business in todays big company environment
- A Professional Certification that documents a special capability or status that will help you compete in the marketplace

### BUSINESS

- Greater access to federal and state funded projects
- As a certified DBE, your probability of being selected by Prime contractors is increased because they are able to count your participation as a SBE/WMBE toward their contract goals
- Some government agencies offer bid advantages to certified vendors

### MARKETING/FUNDING

- All agencies list certified vendors in a directory on their website - free marketing
- Networking – Ex. Big Bend Minority Chamber of Commerce
- SBA loans –Ex. FCCU Government backed loans and grants

# SMALL & MINORITY BUSINESS WORKSHOP

## What types of information do I need for application submission:

### Leon County Schools SBE Certification Eligibility Criteria:

- Majority owner(s) must reside and the business must currently be located in Leon, Gadsden, Jefferson or Wakulla Counties (Local Market Area), Florida, for at least six (6) months.
- Majority owner(s) must be a United States Citizen or lawfully admitted permanent resident of the US
- Must be a for-profit business concern; legally structured either as a corporation, organized under the laws of FL, or a partnership, sole proprietorship, limited liability, or other business or professional entity as required by FL
- Must be an independent firm and not an affiliate, front, facade, broker, or pass through
- Must currently be licensed as required by local, state, and federal law; and must be engaging in commercial transactions typical of the field
- Applicant owner(s) business annual gross receipts on average, over the immediately preceding three-year period, shall not exceed \$5,000,000/year
- Applicant owner(s) business must employ 200 or fewer full or part-time employees, including leased employees



WEBSITE:  
<http://leonschools.schoolwires.net/Page/939>

# SMALL & MINORITY BUSINESS WORKSHOP

## Benefits:

### SBE local Preference

- ☐ In bidding of, or letting contracts for procurement of supplies, materials, equipment and services, as described in Policy 6320, Purchasing, the Board, or other purchasing authority shall give a preference to LSBE in making such purchase or awarding such contract in an amount not to exceed five percent (5%) of the LSBE total bid price as described below and in any event the cost differential should not exceed \$25,000.00. Total bid price shall include not only the base bid price but also all alterations to that base bid price resulting from alternates that were both part of the bid and actually purchased or awarded by the Board or other authority.
- ☐ In the case of requests for proposals, letters of interest, best evaluated bids, qualifications or other solicitations and competitive negotiation and selection in which objective factors are used to evaluate the responses, LSBE shall be assigned an additional five percent (5%) of the total evaluation points
- ☐ As a certified DBE, your probability of being selected by Prime contractors is increased because they are able to count your participation as a SBE/WMBE toward their participation goals

**WT MOORE ELEMENTARY  
SCHOOL CLASSROOM  
REDESIGN PROJECT  
(BIDDING FULL SCOPE  
BID PACKAGES)**

# SMALL & MINORITY BUSINESS WORKSHOP

**RAM Bid Package Submission Form if you are submitting a bid:**

## INVITATION TO BID

RAM Construction & Development, LLC. (RAM), SL# CGC-062608, Construction Manager for the project known as **LEON COUNTY SCHOOLS: W.T. MOORE ELEMENTARY SCHOOL CLASSROOM REDESIGN**, located in Tallahassee, Florida, is soliciting proposals from pre-qualified trade contractors for the following bid packages:

2A – Asbestos Abatement  
2B – Selective Demolition  
6A – Plastic Laminate Cabinets  
8A – Doors/Frames/Hardware  
8B – Aluminum Windows  
9A – Gypsum Board Assemblies  
9B – Acoustical Ceilings

9C – Flooring  
9D – Painting  
10A – Specialties  
22A – Plumbing  
23A – HVAC  
26A – Electrical & Fire Alarm System

**BID DATE & TIME: April 26, 2023 @ 2:00 PM EDT**

# SMALL & MINORITY BUSINESS WORKSHOP

## RAM Pre-qualification forms if you are submitting a bid:



### PREQUALIFICATION QUESTIONNAIRE

20 Ram Blvd., Midway FL 32343 Phone: (850)671-7267 Fax: (850)671-2773 Website: [www.ramflorida.com](http://www.ramflorida.com)

The contractor acknowledges that this Experience Questionnaire and Financial Statement is made for the express purpose of inducing the agency to whom it is submitted to solicit a proposal to the contractor and further, the contractor acknowledges that the agency may, at its discretion, by means which the agency may choose, determine the truth and accuracy of all statements made by the contractor herein. Bid proposals will only be accepted from those firms who pre-qualify based on this data.

#### **SPECIFIC BID PREQUALIFICATION FOR: WT Moore Elementary School Classroom Redesign Project**

##### **SECTION 1 – AREA OF INTEREST**

Indicate trade(s) you wish to pre-qualify for. (Circle)

Site Work	Trusses	Stucco
Demolition	Millwork/Molding/Cabinetry	Acoustical Ceiling
Landscaping	Roofing	Plumbing
Paving	Insulation	Fire Suppression Systems
Fencing	Doors & Hardware	HVAC
Concrete	Overhead Coiling Doors	Electrical
Masonry	Glass/Windows	Data/Phones/Security
Metals	Drywall/Metal Stud Framing	Other: _____
Pre-Engineered Metal Bldgs/Erection	Painting/Waterproofing	
Framing/Lumber	Floor Coverings/Tile	

Do you supply materials (Y/N) \_\_\_\_\_ Do you install (Y/N) \_\_\_\_\_

##### **SECTION 2 – COMPANY DATA**

1. Please provide the following company information:

Company Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

County: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Estimators Contact Information: Name: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Are you organized as a(n):

Individual ( ) Partnership ( ) Corporation ( ) Joint Venture ( )  
Owners, officers, or partner names: \_\_\_\_\_

3. In the past, has your company been involved in any of the following:

A. Been denied a contract award on which you were low bidder.	Yes	No
B. Been terminated on a contract you were awarded.	Yes	No
C. Ever failed to complete a project.	Yes	No
D. Been assessed liquidated damages or penalties.	Yes	No
E. Ever refused an offer contract for which you submitted a proposal	Yes	No
F. Been involved in any litigation in the past five (5) years	Yes	No
G. In the past five (5) years, been cited by OSHA for safety violations?	Yes	No
H. In the last three (3) years, been issued "Notice to Cure" under contract	Yes	No

If you have answered yes to any of these, please provide a brief explanation. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Are you able to acquire bonding? If so, please send a letter from your bonding agent.

PQ -1



### PREQUALIFICATION QUESTIONNAIRE

20 Ram Blvd., Midway FL 32343 Phone: (850)671-7267 Fax: (850)671-2773 Website: [www.ramflorida.com](http://www.ramflorida.com)

6. List name, address and contact of one (1) bank reference.

7. List name, address and telephone number of three (3) trade references.

8. Number of years your company has been in business.

9. Is your company MBE certified? (If yes, provide evidence of certification)

10. What percentage of your business is: commercial \_\_\_\_\_% residential \_\_\_\_\_%

##### **SECTION 3 – EXPERIENCE & PERSONNEL**

1. Please provide a list of the last three (3) completed projects including the following information: Project name and location, General Contractor or owner name & phone number.

2. What is the minimum and maximum contract value your company typically performs?

3. What size is your workforce (Superintendents \_\_\_\_\_, foreman \_\_\_\_\_, craftsmen \_\_\_\_\_)

4. What geographic area or regions does the company typically cover?

##### **SECTION 4 – FINANCIAL**

1. Provide the following information:  
Gross revenue for the prior three (3) years \_\_\_\_\_  
Current Assets: Cash, Checking, or Savings Total: \_\_\_\_\_  
Accounts & Retainage Receivable: \_\_\_\_\_  
Current Liabilities: Notes Payable-due within one year: \_\_\_\_\_  
Accounts & Retainage Payable: \_\_\_\_\_

2. Provide your Federal ID number (Corporations) \_\_\_\_\_ or Social Security number (Sole Proprietors) \_\_\_\_\_

We also request a completed W-9 form which can be found on the web at [www.irs.gov](http://www.irs.gov) or by request.

##### **SECTION 5 – INSURANCE**

Provide a Certificate of Liability Insurance showing current General Liability and Workers Compensation coverage.

##### **SECTION 6 – PREQUALIFICATION REMITTANCE**

Please send competed documents by fax, mail, or email to Paul Gleasman at: Fax Number: (850) 671-2773 or Mailing Address: 20 Ram Blvd., Midway, FL 32343 or email to [info@ramflorida.com](mailto:info@ramflorida.com). You can find a PDF and Word version of this form on our website.

# SMALL & MINORITY BUSINESS WORKSHOP

## RAM Bid Package Submission Form if you are submitting a bid:



### **BID PACKAGE 2B – Selective Demolition**

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**PROJECT:**

**LEON COUNTY SCHOOLS  
W.T. MOORE ELEMENTARY SCHOOL  
CLASSROOM REDESIGN**

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**PREPARED BY:**

**RAM CONSTRUCTION & DEVELOPMENT, LLC  
20 Ram Blvd.  
Midway, Florida, 32343**

### **BID PACKAGE 2B – Selective Demolition**

- I. Bidding Conditions
  - A. Invitation to Bid
  - B. Instructions to Bidders
  - C. Scope of Work
  - D. Proposal Form
  - E. Voluntary Value Engineering Proposal Table
- II. Contractual Conditions
  - A. Subcontract Agreement
  - B. Subcontract General Conditions
  - C. Subcontract Additional Terms and Conditions
  - D. Drawing Log – Attachment “G”

# SMALL & MINORITY BUSINESS WORKSHOP

## RAM Bid Package Submission Form:

### INVITATION TO BID

**PROJECT:** W.T. Moore Elementary School Classroom Redesign  
1706 Dempsey Mayo Rd.  
Tallahassee, FL 32308

**OWNER:** LEON COUNTY SCHOOL BOARD  
3420 West Tharpe Street, Suite 100  
Tallahassee, Florida

**CONSTRUCTION MANAGER:** RAM Construction and Development, LLC  
20 RAM Blvd.  
Midway, Florida 32343

*Sealed bids will be received on or before:*

**DATE AND TIME:** **Wednesday, April 26<sup>th</sup>, 2023 @ 2:00 PM Local time (EDT).**

**PLACE:** RAM Construction and Development, LLC  
20 RAM Blvd.  
Midway, FL 32343  
(850) 671-7267

Each bidder is urged to visit the site and become familiar with the logistics of the project prior to submitting a proposal.

After the bid opening, no provisions or concessions will be allowed due to any observable or identified conditions that were present prior to the bid.

To schedule a visit to the site, contact Bobby Hite, Project Superintendent, at (850) 544-1452. Submit all questions to the Pre-Construction Manager, Heath Annin, at [estimator@ramflorida.com](mailto:estimator@ramflorida.com). The answers will be forwarded to all bidders.

Item Number 11 of Instructions to Bidders identifies certain requirements for this Project.

Item Number 12 of Instructions to Bidders identifies the requirements of the Criminal Background Check system enacted by Leon County Schools. It is recommended that all potential bidders begin the process to be approved to work on school property. No unapproved workers will be allowed on school property at any time during the course of the project.

**QUALIFICATION:** All bidders must be pre-qualified prior to bid opening in accordance with the Instructions to Bidders.

### INSTRUCTIONS TO BIDDERS

- 1) Bids **MUST** be submitted on the attached proposal forms and shall be properly signed and sealed.
- 2) Trade contractors are encouraged to submit voluntary Value Engineering proposals on the form provided.
- 3) Proposals will be received until the time specified in the INVITATION TO BID. Bids received after the specified time will be returned unopened. Emailed proposals will be accepted as long as the bidder notifies, within 48 hours of bid time, RAM of their intent to submit their proposal in this format. RAM will print a copy of the proposal, place in a sealed envelope and open with all other submitted proposals
- 4) Adjustments to sealed bids will be accepted prior to bid opening on the exterior of the sealed envelope. All changes must be initialed by a representative of the Subcontractor submitting the bid.
- 5) A Pre-Bid Conference for these bid packages will be held at W.T. Moore Elementary School (1706 Dempsey Mayo Road, Tallahassee, FL 32308) in the cafeteria on **April 11, 2023 at 10:30 AM EDT**.
- 6) This bid and any subsequent contract will be with RAM and not with the School Board of Leon County. RAM reserves the right to waive informalities and accept or reject any and/or all bids in the best interest of the Leon County School Board.
- 7) All bidders must be pre-qualified with RAM prior to submitting their proposal. Pre-qualification forms are available from RAM. Please contact the Project Manager with any questions regarding pre-qualification.
- 8) **BID BOND FOR THIS BID PACKAGE IS NOT REQUIRED. PERFORMANCE AND PAYMENT BONDS MAY BE REQUIRED, DEPENDING ON THE AMOUNT OF THE SCOPE OF WORK. IF THE AMOUNT OF THE SCOPE OF WORK EXCEEDS \$250,000, PERFORMANCE AND PAYMENT BONDS ARE REQUIRED.**
- 9) A copy of the Trade Contract to be executed with the successful bidder is available upon request. Any qualifications to the language provided shall be included with your proposal.
- 10) Proposals shall be in strict accordance with the Architect's PLANS & SPECIFICATIONS and are as follows:  
W.T. Moore Elementary School Classroom Redesign  
Fitzgerald Collaborative Group, LLC.  
Plans dated: (see Attachment "G") April 5, 2023  
Specifications dated: April 5, 2023
- 11) Special consideration must be given to staging, material deliveries and the working environment for this Project. Material storage and parking will be coordinated with the Project Superintendent. Consideration should also be given to the schedule of the work to be performed and the propensity for overtime work to be required.
- 12) Leon County School Board Policy 2.021 requires that all individuals that will be present on Leon County School Board Projects pass a criminal background check prior to beginning work on site. It is required of the bidder that he/she must have a sufficient number of approved employees in place before starting any subcontract work.
- 13) Plans, specifications, addenda and all other related bid documents are available through our FTP site. Use the link listed below to view these documents.

<https://ramconstructionanddevelopment.sharefile.com/d-sbaedeb73686e4dfb2e30604217f05e6>

The following page of instructions is specifically designed to clarify scope of work for this package.

# SMALL & MINORITY BUSINESS WORKSHOP

## RAM Bid Package Submission Form:

### SCOPE OF WORK 2B – Selective Demolition

The intent of this Scope of Work is to incorporate all work associated with the Selective Demolition indicated on the Construction Documents. Work shall include all labor, materials, supervision, tools, appurtenances for a complete Selective Demolition scope of work, except as specifically excluded I in strict accordance with Fitzgerald Collaborative Group, LLC Architects Plans and Specifications for W.T. Moore Elementary School Classroom Redesign.

#### SPECIFICATION SECTIONS:

A	Invitation to Bid Advertisement – Construction Manager to Insert
B	Instruction to Bidders – Construction Manager to Insert
C	Bid Form – Construction Manager to Insert
D	Listing of Subcontractors
E	Subcontractor Bid Bond – Construction Manager to Insert
F	Acceptable Surety Companies
G	Contract Bonds – Construction Manager to Insert
H	Subcontractors
I	Liquidated Damages
J	Insurance
K	Contract Documents – Construction Manager to Insert
L	Small Business Development
00 31 26	EXISTING HAZARDOUS MATERIAL INFORMATION
01 10 00	SUMMARY OF WORK
01 04 00	COORDINATION
01 05 00	FIELD ENGINEERING
01 11 00	STATE OF FLORIDA PRODUCT APPROVAL REQUIREMENTS
01 21 01	PROCEDURES AND PERFORMANCES
01 23 00	ALTERNATES (ABI)
01 25 00	SUBSTITUTION PROCEDURES
01 25 00.1	SUBSTITUTION PROCEDURES APPENDIX – CSI FORM 13.1A
01 29 00	PAYMENT PROCEDURES
01 31 00	PROJECT MANAGEMENT AND COORDINATION
01 32 00	CONSTRUCTION PROGRESS DOCUMENTATION
01 32.33	PHOTOGRAPHIC DOCUMENTATION
01 33 00	SUBMITTAL PROCEDURES
01 40 00	QUALITY REQUIREMENTS
01 42 00	REFERENCES
01 43 30	QUALITY ASSURANCE FOR FIRESTOPPING PENETRATIONS AND JOINTS
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 70 00	CONTRACT CLOSEOUT
01 73 00	EXECUTION
01 74 19	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL
01 78 00	WARRANTIES AND BONDS
01 78.23	OPERATION AND MAINTENANCE DATA
01 78.39	PROJECT RECORD DOCUMENTS
01 79 00	DEMONSTRATION AND TRAINING
02 41 19	SELECTIVE DEMOLITION

**ASBESTOS REPORT** SESI project no.: T19-174, April 22, 2020; Three Year AHERA Re-Inspect Addendum to the Management Plan for Leon County – W.T. Moore Elementary School

**DRAWINGS:** See Attachment "G" – Drawing Log

#### Work includes but is not limited to:

- Applicable sales tax, freight and shipping.
- Required Licenses, Certifications and Insurance Certificates.
- Coordination of related work with associated trades, and adherence to critical scheduled activities.
- Coordination of inspections required by the specifications and local authority having jurisdiction.
- Compliance with all OSHA requirements and safety procedures related to this particular scope of work.
- Submittals required per contract documents and as directed by RAM.
- Close out and as-built documents per plans and specs and as directed by RAM.
- A safety program as described in attached Subcontract Additional Terms and Conditions. Field employees will attend a mandatory 30-minute weekly safety meeting.
- Ram Construction & Development will provide Builders Risk Insurance with a deductible of \$1,000, which does not cover tools, temporary facilities or stored materials. If Trade Contractor desires coverage for a lower deductible, it is their responsibility to provide that coverage.
- Daily cleanup and removal to on-site location of all construction debris related to this scope of work. RAM will provide a trash dumpster for this Project for Trade Contractor use.
- Trade Contractor shall maintain a competent foreman on the project at all times. This designee shall be capable of handling all phases of the project and shall represent the trade contractor in all ways during the course of the project. This foreman shall be present at weekly sub meetings, all inspections, and will have the authority to allocate labor and equipment.
- Complete RAM's subcontractor daily field report and turn into Project Superintendent at job site by 8:00 A.M. the following morning.
- Provide all hoisting and material handling equipment for this scope of work. Access to be coordinated with RAM.
- The Leon County School Board reserves the right to purchase materials directly to save sales tax.
- Supply input to general contractor regarding phasing, staging, lead times, and activity durations.
- The trade contractor shall implement all necessary labor, materials, equipment, tools, and all other appurtenances to fully complete the scope of work in which they were contracted. The completed items covered in this subcontract must be in full compliance with the specifications and meet the requirements of the architect and Leon County School Board representative. Any costs associated with corrective actions to bring the scope of work up to the standards required by the architect, LCS representative, or specifications shall be the sole responsibility of the trade contractor.
- All trade contractors must have passed the LCS criminal background check prior to beginning work on school property. The approval ID badge MUST be worn at all times. Failure to wear this badge will result in the removal of the employee from the premises by state or local officials.

#### SCOPE OF WORK:

- This scope of work includes all interior/exterior selective demolition work shown or referred to in the drawings (D, M, E, P) drawings. This includes, but is not limited to, all work associated with demolition key notes shown/referenced on the D drawings as well as the M, E, & P drawing demo is complete, bidder will be responsible for leftover debris pick up & removal.
- Over time work will be required if subcontractor falls behind on the project schedule and expense for this work will be the burden of the trade contractor.
- Performance & Payment Bond will be required if the scope of work exceeds \$250,000.
- Provide all required shoring shop drawings (if required) per plans & specifications.
- Protection of all existing finishes, surfaces, equipment and furnishings that are to remain during construction.
- Furnish all close-out documents and warranties as required.
- All required inspections and testing as per scope of work, plans and specifications.
- Provide all layout, field engineering and dimensioning.
- Bidders are responsible for supplying, operating and maintaining their own hoisting equipment, which includes cranes, lifts, etc. Ram will not provide any hoisting or material handling equipment, except for its own use must provide all current equipment certifications and certified operator documentation before any equipment is used.
- Furnish all necessary tools, scaffolding, lifts, and equipment to complete scope of work as dictated by referenced in the specifications.
- Bidders must supply their own dumpsters for their demolition scope of work.
- Support and protect all required block-outs and sleeves for this scope of work.

- Work to include structural demolition, dust controls and demolition debris haul off.
- Legal disposal of demolition materials as required by law.
- Bidders are responsible for dust barricades and barriers so that adjacent buildings are not inundated with dust & debris.
- Bidders are responsible for assisting the Construction Manager with scheduling a preconstruction meeting for all team members and design professionals prior to demolition work starting.
- Bidders are required to review the Structural, Architectural and Mechanical, Electrical & Plumbing Drawings for locations of any trenches that will need to be cut in existing concrete slabs. Trenches will need to be a minimum of two feet wide. Haul off and removal of this concrete rubble is included in this bid package.
- Bidders must be prepared to mobilize and start work on **Wednesday, May 25, 2023** in order to meet the construction manager's schedule. Bidders who cannot meet this requirement will be considered unresponsive and CM will move to the next responsive bidder. Includes all mobilizations as required to comply with Construction Manager's phased schedule.
- Project duration is anticipated to be from 05/25/23 to 12/31/24. We anticipate five (5) phases of work proceeding through Buildings 1-A, 1-E, 1-C, 2 & 3; please see RAM phasing plan for order of work.

#### PLEASE NOTE: AN ALTERNATE BID ITEM MUST BE BID FOR CONSTRUCTION OF ADDITIONAL RESTROOMS.

The contractor shall provide all labor, material and equipment to construct the following restroom facilities as shown on the drawings. Work shall include but not be limited to the following: Civil, Architectural, Mechanical, Plumbing, Fire Protection, Electrical and other related work.  
List of Restrooms: Building 2 – RR 001C, Building 02 – RR 010C, Building 2 – RR011C and Building 2 – RR019C.

If the alternate bid item does not apply to your scope of work, please reply N/A in the cost line item on the bid form.

# SMALL & MINORITY BUSINESS WORKSHOP

## RAM Bid Package Submission Form: **MOST IMPORTANT (BID FORM)**

**PROPOSAL FORM**  
**LEON COUNTY SCHOOLS**  
**W.T. Moore Elementary School Classroom Redesign**

PROPOSAL FOR: BID PACKAGE 2B – Selective Demolition

DATE: \_\_\_\_\_

FROM: \_\_\_\_\_  
(Bidder's name)

\_\_\_\_\_  
(Bidder's address)

\_\_\_\_\_  
(City, state & zip)

\_\_\_\_\_  
(Florida Corporate Charter Number)

\_\_\_\_\_  
(Federal ID Number)

**BASE BID** - \$ \_\_\_\_\_

**Alternate bid item 1 (Construct Restrooms)**

\$ \_\_\_\_\_

**VOLUNTARY VALUE ENGINEERING PROPOSALS**

DESCRIPTION OF WORK	VALUE OF DESCRIBED WORK

The proposals listed above will be reviewed as received and evaluated by the Architect and Construction Manager for feasibility. Value engineering ideas shall not be a part of the bidders listed base bid or alternate proposal as found in this document.

The Bidder hereby agrees that:

a. The above proposal shall remain in full force and effect for a period of forty-five (45) calendar days after the time of the opening of this proposal and that the Bidder will not revoke or cancel this proposal or withdraw from the competition within the said forty-five (45) calendar days.

b. In the event the contract is awarded to this Bidder, he will enter into a formal written Agreement with the Construction Manager in accordance with the accepted bid within ten (10) days after said contract is submitted to him. Bidder will be required to furnish to the Construction Manager a Contract Performance Bond and a Labor and Material Payment Bond with good and sufficient sureties, satisfactory to the Owner, in the amount of 100% of the accepted bid.

Acknowledgment is hereby made of receipt of the following addenda issued during the bidding period:

Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____

Florida Construction Industries Board Certification:

\_\_\_\_\_  
(Name of Holder) (Certificate No.)

In witness whereof, the Bidder has hereunto set his signature and affixed his seal this \_\_\_\_\_


Day of \_\_\_\_\_, AD 20\_\_\_\_.

\_\_\_\_\_  
(Seal)

By: \_\_\_\_\_ Title: \_\_\_\_\_  
(Type name)

**BID DATE & TIME: April 26, 2023 @ 2:00 PM EDT**

## RAM Bid Package Submission Form:



Washoe Elementary School - Classroom Renovation

Drawing Log - Attachment "G"

Drawing/Description Log	Drawing Title
A303	EXTERIOR ELEVATIONS BLDG. 01, CENTER E
A304	EXTERIOR ELEVATIONS BLDG. 02
A305	EXTERIOR ELEVATIONS BLDG. 03
A306	BUILDING SECTIONS BLDG. 01, CENTER C
A307	BUILDING SECTIONS BLDG. 01, CENTER A
A308	BUILDING SECTIONS BLDG. 01, CENTER E
A309	BUILDING SECTIONS BLDG. 01, CENTER W
A309	BUILDING SECTIONS BLDG. 03
A411	HALL SECTIONS
A412	ENLARGED RESTROOM PLANS
A462	ENLARGED RESTROOM PLANS
A411	INTERIOR ELEVATIONS
A412	INTERIOR ELEVATIONS
A413	INTERIOR ELEVATIONS
A414	INTERIOR ELEVATIONS
A501	TYPICAL DETAILS
A511	CASEWORK DETAILS
A512	CASEWORK DETAILS
A600	DOOR SCHEDULE, DOOR & WINDOW TYPES
A601	DOOR SCHEDULE
A602	DOOR AND WINDOW DETAILS
A610	FURNISH & EQUIPMENT SCHEDULES
A630	MECHANICAL GENERAL NOTES AND LEGEND
A631	MECHANICAL DETAILS
A632	MECHANICAL SCHEDULES
A630	MECHANICAL HVAC DEMO - BUILDING 3, BUILDING 1 CENTER E
A631	MECHANICAL HVAC DEMO - BUILDING 1 CENTERS A & C
A632	MECHANICAL HVAC DEMO - BUILDING 2
A630	MECHANICAL PIPING DEMO - BUILDING 1 & BUILDING 1 CENTER E
A634	MECHANICAL PIPING DEMO - BUILDING 1 CENTERS A & C
A635	MECHANICAL PIPING DEMO - BUILDING 2
A636	MECHANICAL NEW WORK PLAN - BUILDING 3, BUILDING 1 CENTER E
A637	MECHANICAL NEW WORK PLAN - BUILDING 1 CENTERS A & C
A638	MECHANICAL NEW WORK PLAN - BUILDING 2
A639	MECHANICAL NEW WORK PLAN - BUILDING 2 ALTERNATE
A634	MECHANICAL NEW WORK SECTION VIEWS
A635	MECHANICAL PIPING PLAN - BUILDING 3, BUILDING 1 CENTER E
A636	MECHANICAL PIPING PLAN - BUILDING 1 CENTERS A & C
A637	MECHANICAL PIPING PLAN - BUILDING 2
A638	MECHANICAL ROOF PLAN - BUILDING 3, BUILDING 1 CENTER E
A639	MECHANICAL ROOF PLAN - BUILDING 1 CENTERS A & C
U310	MECHANICAL ROOF PLAN - BUILDING 2
U311	MECHANICAL ROOF PLAN - BUILDING 2 ALTERNATE
A600	CONTROLS AIR TERMINAL UNITS
P300	PLUMBING NOTES, LEGEND, AND SCHEDULES
P401	PLUMBING DETAILS
P300	PLUMBING DEMOLITION PLAN - BUILDING 3, BUILDING 1 CENTER E
P301	PLUMBING DEMOLITION PLAN - BUILDING 1 CENTERS A & C
P302	PLUMBING DEMOLITION PLAN - BUILDING 2
P300	PLUMBING NEW WORK PLAN - BUILDING 3, BUILDING 1 CENTER E
P301	PLUMBING NEW WORK PLAN - BUILDING 1 CENTERS A & C
P302	PLUMBING NEW WORK PLAN - BUILDING 2
P303	PLUMBING NEW WORK PLAN - BUILDING 2 ALTERNATE
P400	PLUMBING ENLARGED PLANS - BUILDING 1 CENTERS A & C
P401	PLUMBING ENLARGED PLANS - BUILDING 3
P402	PLUMBING ENLARGED PLANS - BUILDING 1 CENTERS A, C, & E
P403	PLUMBING ENLARGED PLANS - BUILDING 2
P404	PLUMBING ENLARGED PLANS - BUILDING 2
P405	PLUMBING ENLARGED PLANS - BUILDING 2 ALTERNATE
P406	PLUMBING ENLARGED PLANS - BUILDING 2 ALTERNATE
P500	PLUMBING RISERS - BUILDING 1 CENTER A
P501	PLUMBING RISERS - BUILDING 1 CENTER C
P502	PLUMBING RISERS - SANITARY BUILDING 2

WV State Elementary School - Classroom Renovation  
Drawing Log - Attachment "G"

Drawing/Specialization Log	Drawing Title	Original Date/ Construction Set
P903	PLUMBING RISERS - DOMESTIC WATER BUILDING 2	4/29/2023
P904	PLUMBING RISERS - SANITARY BUILDING 3	4/29/2023
P905	PLUMBING RISERS - DOMESTIC WATER BUILDING 3	4/29/2023
P906	PLUMBING RISERS - BUILDING 1 CENTER E	4/29/2023
P907	PLUMBING RISERS - SANITARY BUILDING 1 - ALTERNATE	4/29/2023
P908	PLUMBING RISERS - DOMESTIC WATER BUILDING 2 - ALTERNATE	4/29/2023
E100	GENERAL NOTES	4/29/2023
E101	SYMBOL LEGEND	4/29/2023
E102	DETAILS	4/29/2023
E103	DETAILS	4/29/2023
E200	LIGHTING DEMOLITION PLAN - BUILDING 3 S. BUILDING 1 CENTER E	4/29/2023
E201	LIGHTING DEMOLITION PLAN - BUILDING 1 CENTERS A & C	4/29/2023
E202	LIGHTING DEMOLITION PLAN - BUILDING 2	4/29/2023
E203	POWER DEMOLITION PLAN - BUILDING 3 BUILDING 1 CENTER E	4/29/2023
E204	POWER DEMOLITION PLAN - BUILDING 1 CENTERS A & C	4/29/2023
E205	POWER DEMOLITION PLAN - BUILDING 2	4/29/2023
E206	SYSTEMS DEMOLITION PLAN - BUILDING 3 S. BUILDING 1	4/29/2023
E207	CENTER 1 SYSTEMS DEMOLITION PLAN - BUILDING 1 CENTERS A & C	4/29/2023
E208	SYSTEMS DEMOLITION PLAN - BUILDING 2	4/29/2023
E209	FIRE ALARM DEMOLITION PLAN - CAMPUS	4/29/2023
E300	LIGHTING NEW WORK PLAN - BUILDING 3 S. BUILDING 1 CENTER E	4/29/2023
E301	LIGHTING NEW WORK PLAN - BUILDING 1 CENTERS A & C	4/29/2023
E302	LIGHTING NEW WORK PLAN - BUILDING 2	4/29/2023
E303	LIGHTING NEW WORK PLAN - BUILDING 2 ALTERNATE	4/29/2023
E304	POWER NEW WORK PLAN - BUILDING 3 S. BUILDING 1 CENTER E	4/29/2023
E305	POWER NEW WORK PLAN - BUILDING 1 CENTERS A & C	4/29/2023
E306	POWER NEW WORK PLAN - BUILDING 2	4/29/2023
E307	POWER NEW WORK PLAN - BUILDING 2 ALTERNATE	4/29/2023
E308	SYSTEMS NEW WORK PLAN - BUILDING 3 S. BUILDING 1 CENTER E	4/29/2023
E309	SYSTEMS NEW WORK PLAN - BUILDING 1 CENTERS A & C	4/29/2023
E310	SYSTEMS NEW WORK PLAN - BUILDING 2	4/29/2023
E311	SYSTEMS NEW WORK PLAN - BUILDING 2 ALTERNATE	4/29/2023
E312	FIRE ALARM NEW WORK PLAN - CAMPUS	4/29/2023
E400	POWER ONE LINES	4/29/2023
E401	FIRE ALARM ONE LINES	4/29/2023
E500	PANEL SCHEDULES	4/29/2023
E501	PANEL SCHEDULES	4/29/2023
FP100	FIRE PROTECTION GENERAL NOTES, LEGEND, AND DETAILS	4/29/2023
FP101	FIRE PROTECTION DETAILS	4/29/2023
FP102	FIRE PROTECTION SITE PLAN	4/29/2023
FP300	FIRE PROTECTION NEW WORK PLAN - BUILDING 3 S. BUILDING 1 CENTER E	4/29/2023
FP301	FIRE PROTECTION NEW WORK PLAN - BUILDING 1 CENTERS A & C	4/29/2023
FP302	FIRE PROTECTION NEW WORK PLAN - BUILDINGS 1 AND 2	4/29/2023
FP303	FIRE PROTECTION NEW WORK PLAN - BUILDINGS 5	4/29/2023
FP304	FIRE PROTECTION NEW WORK PLAN - BUILDING 2 - 1 AND GYM	4/29/2023
FP305	FIRE PROTECTION NEW WORK PLAN - BUILDING 2 - ALTERNATE	4/29/2023



**WT MOORE ELEMENTARY  
SCHOOL CLASSROOM  
REDESIGN PROJECT  
(PROPOSALS FOR  
PARTIAL SCOPES OR  
SERVICES)**

# SMALL & MINORITY BUSINESS WORKSHOP

## **Administrative Support Services for Certified LCS SBE and OEV Subcontractors/Vendors**

- **Accounting assistance (help with pay applications/invoicing)**
- **Cash flow assistance - Weekly payroll funding**
- **Direct purchase of materials**
- **Cost free plans and specification packages from our printing suppliers**

# SMALL & MINORITY BUSINESS WORKSHOP

## Scope Reduction Possibilities

01 50 00 TEMPORARY FACILITIES AND CONTROLS AR 4/5/2023 (Temp Toilets)  
01 74 19 CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

### **DIVISION 02 – EXISTING CONDITIONS**

02 02 05 DEMOLITION (CIVIL) CIV 4/5/2023  
02 41 19 SELECTIVE DEMOLITION AR 4/5/2023

### **DIVISION 03 – CONCRETE**

REFER TO STRUCTURAL DRAWINGS FOR ADDITIONAL DIVISION 03 SPECIFICATIONS

03 03 20 CONCRETE WORK GENERAL (CIVIL) CIV 4/5/2023

### **DIVISION 04 – MASONRY**

REFER TO STRUCTURAL DRAWINGS FOR ADDITIONAL DIVISION 04 SPECIFICATIONS

04 01 10 MASONRY CLEANING AR 4/5/2023

04 26 13 MASONRY VENEER AR 4/5/2023

### **DIVISION 05 – METALS**

REFER TO STRUCTURAL DRAWINGS FOR DIVISION 05 SPECIFICATIONS

05 50 00 METAL FABRICATIONS AR 4/5/2023

### **DIVISION 06 – WOOD AND PLASTICS**

06 10 00 ROUGH CARPENTRY AR 4/5/2023

06 41 16 PLASTIC LAMINATE-CLAD ARCHITECTURAL CABINETS AR 4/5/2023

### **DIVISION 07 – THERMAL AND MOISTURE PROTECTION**

07 21 00 SOUND ATTENUATION FIRE BATTS (SAFB) AR 4/5/2023

07 42 13.13 FORMED METAL SOFFIT PANELS AR 4/5/2023

07 84 13 PENETRATION FIRESTOPPING AR 4/5/2023

07 84 43 JOINT FIRESTOPPING AR 4/5/2023

07 92 00 JOINT SEALANTS AR 4/5/2023

07 92 19 ACOUSTICAL JOINT SEALANTS AR 4/5/2023

### **DIVISION 08 – DOORS AND WINDOWS**

08 11 13 HOLLOW METAL DOORS AND FRAMES AR 4/5/2023

08 31 18 ACCESS DOORS AND FRAMES AR 4/5/2023

08 51 13 ALUMINUM WINDOWS AR 4/5/2023

08 71 00 DOOR HARDWARE AR 4/5/2023

08 71 00.1 DOOR HARDWARE INDEX AR 4/5/2023

08 80 00 GLAZING AR 4/5/2023

### **DIVISION 09 – FINISHES**

09 22 16 NON-STRUCTURAL METAL FRAMING AR 4/5/2023

09 29 00 GYPSUM BOARD AR 4/5/2023

09 30 13 CERAMIC TILING AR 4/5/2023

09 51 23 ACOUSTICAL TILE (PANEL) CEILINGS AR 4/5/2023

09 65 00 LUXURY VINYL TILE (LVT) AR 4/5/2023

09 65 13 RESILIENT BASE AND ACCESSORIES AR 4/5/2023

09 68 13 TILE CARPETING and WALKOFF MATS AR 4/5/2023

09 91 23 PAINTING AR 4/5/2023

### **DIVISION 10 – SPECIALTIES**

10 11 00 VISUAL DISPLAY BOARDS (Tack Board) AR 4/5/2023

10 14 00 ROOM IDENTIFICATION PANEL SIGNAGE AR 4/5/2023

10 28 00 TOILET ACCESSORIES AR 4/5/2023

10 44 13 FIRE PROTECTION CABINETS AR 4/5/2023

10 44 16 FIRE EXTINGUISHERS AR 4/5/2023

### **DIVISION 12 – FURNISHINGS**

12 21 13 HORIZONTAL LOUVER BLINDS AR 4/5/2023

12 36 61.16 SOLID SURFACING COUNTERTOPS AR 4/5/2023

### **DIVISION 21 – FIRE PROTECTION**

21 11 00 FIRE PROTECTION PIPING AND ACCESSORIES MP 4/5/2023

21 13 00 FIRE PROTECTION SPRINKLERS MP 4/5/2023

### **DIVISION 22 – PLUMBING**

22 05 00 PLUMBING MP 4/5/2023

### **DIVISION 23 – MECHANICAL**

23 01 00 MECHANICAL GENERAL PROVISIONS MP 4/5/2023

23 05 29 SUPPORTS AND ANCHORS MP 4/5/2023

23 05 53 MECHANICAL IDENTIFICATION MP 4/5/2023

23 05 94 TEST AND BALANCE COORDINATION MP 4/5/2023

23 07 10 MECHANICAL INSULATION MP 4/5/2023

23 09 10 VARIABLE FREQUENCY DRIVES MP 4/5/2023

23 09 24 DIGITAL HVAC CONTROLS COORDINATION MP 4/5/2023

23 21 13 HYDRONIC PIPING & SPECIALTIES MP 4/5/2023

23 31 13 METAL AND FLEXIBLE DUCTWORK AND ACCESSORIES MP 4/5/2023

23 34 10 FANS MP 4/5/2023

23 36 16 VARIABLE AIR VOLUME TERMINAL UNITS MP 4/5/2023

23 72 00 AIR-TO-AIR ENERGY RECOVERY VENTILATOR MP 4/5/2023

23 73 10 VARIABLE AIR VOLUME AIR HANDLING UNITS MP 4/5/2023

### **DIVISION 26 – ELECTRICAL**

26 00 00 ELECTRICAL GENERAL REQUIREMENTS EL 4/5/2023

26 05 05 ELECTRICAL SELECTIVE DEMOLITION EL 4/5/2023

26 05 30 RACEWAY SYSTEMS EL 4/5/2023

26 27 13 SERVICE AND DISTRIBUTION EL 4/5/2023

26 50 00 BASIC ELECTRICAL MATERIALS AND METHODS EL 4/5/2023

### **DIVISION 28 – ELECTRONIC SAFETY AND SECURITY**

28 31 00 FIRE DETECTION AND ALARM EL 4/5/2023

### **DIVISION 31 – EARTHWORK**

31 02 20 EARTHWORK CIV 4/5/2023

### **DIVISION 32 – EXTERIOR IMPROVEMENTS**

32 02 52 ASPHALTIC CONCRETE PAVING CIV 4/5/2023

32 02 93 SODDING, SEEDING AND MULCHING CIV 4/5/2023

### **DIVISION 33 – UTILITIES**

33 02 66 WATER DISTRIBUTION SYSTEMS CIV 4/5/2023

33 02 93 STORM WATER POLLUTION PREVENTION PLAN CIV 4/5/2023

# SMALL & MINORITY BUSINESS WORKSHOP

In conjunction with



Department of Small  
Business Enterprise



**BIG BEND**  
MINORITY CHAMBER  
OF COMMERCE

**Disclaimer:** This presentation is  
not legally binding and is for  
informational purposes only.

## SMALL & MINORITY BUSINESS WORKSHOP



# OPEN DISCUSSION

